



## Tourism Information Center Literature Distribution Application

1. NAME OF COMPANY / ORGANIZATION \_\_\_\_\_  
\_\_\_\_\_
2. ADDRESS \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_
3. PHONE \_\_\_\_\_
4. EMAIL ADDRESS \_\_\_\_\_
5. CONTACT PERSON \_\_\_\_\_
6. COMPANY HAS BEEN IN BUSINESS (# of years) \_\_\_\_\_
7. TITLE OF BROCHURE \_\_\_\_\_
8. BRIEFLY DESCRIBE HOW YOUR ORGANIZATION/ATTRACTION SERVES THE TRAVELING PUBLIC. PROVIDE AVERAGE ANNUAL ATTENDANCE FIGURES, FACILITY CAPABILITIES AND ANY SPECIAL SERVICES AVAILABLE.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Submit application along with one copy of brochure for approval to:**

Sarah Sheets  
Tourism Information Centers Director  
Oklahoma City Welcome Center  
12229 N I-35 Service Rd.  
Oklahoma City, OK 73131

---

(signature and title)

---

(date)

**NOTE: CASES OF BROCHURES WEIGHING MORE THAN 30 POUNDS WILL  
NOT BE ACCEPTED AT THE WELCOME CENTERS.**

Only brochures promoting Oklahoma's tourism-related attractions, events, sites, festivals, etc. will be considered for approval. The following is a sample listing of those brochures that ***would not be acceptable*** for distribution at Oklahoma's Tourism Information Centers.

- Out of State
- Real Estate
- Housing Rentals
- Churches
- Law Enforcement
- Medical Services
- Youth Organizations, Including YMCA/YWCA
- Civic Organizations